RECOGNITION OF PRIOR LEARNING SPECIFICATION 2027-28

CLOSING DATE: 10 DECEMBER 2026

SPECIFICATION FOR THE APPOINTMENT OF QCTO - ACCREDITED SKILLS DEVELOPMENT PROVIDER(S) TO PROVIDE RECOGNITION OF PRIOR LEARNING PROGRAMME ON ADVANCED OCCUPATIONAL DIPLOMA: SENIOR GOVERNMENT OFFICIAL NQF LEVEL 7 FOR 100 PUBLIC SERVICE EMPLOYEES FOR THE 2027-28 FINANCIAL YEAR

The Public Service Sector Education and Training Authority (PSETA) invites QCTO-accredited Skills Development Provider(s) to apply for discretionary grant funding in respect of the Recognition of Prior Learning programme as set out below.

1. SCOPE OF SERVICE

1.1. The appointed Skills Development Provider(s) will implement this project in any of the PSETA constituent members (National or Provincial Departments, Parliament, Legislatures and PSETA Public entities).

1.2. Candidates for the Recognition of Prior Learning programme must be employed in the public service sector:

1.3. The implementation of this programme must commence in the 2027-28 financial year.

1.4. PSETA will indicate the provinces in which training is expected to take place at the contracting stage.

1.5. Upon completion, learners shall be awarded an Advanced Occupational Diploma: Senior Government Official at NQF Level 7.

TABLE 1: QUALIFICATION DETAILS

Qualification Code	Qualification Title	NQF Level	Credits
121166	Advanced Occupational Diploma: Senior Government Official	7	244

2. EVALUATION PROCESS AND CRITERIA

All applications shall be evaluated following a two-phase approach, i.e.:

- Phase 1: Mandatory Evaluation Criteria
- Phase 2: Functionality Evaluation Criteria.

2.1. PHASE 1 – MANDATORY EVALUATION CRITERIA

Criteria for Mandatory Evaluation	Yes	No
The applicant is a targeted stakeholder		
Valid QCTO accreditation with relevant scope (the accreditation letter must be attached to the proposal).		
Completed and signed PSETA application		
Application aligned to the PSETA-advertised field of study		
SDP registered on the National Treasury Central Supplier Database (CSD proof of registration must be submitted)		
Tax Compliance Status System Pin Code from the South African Revenue Service (SARS) to verify compliance (the document must be attached to the proposal).		

2.1.1. Applications that qualify in terms of the mandatory criteria shall be evaluated for functionality in terms of the functionality criteria set below.

3. PHASE 2 – FUNCTIONALITY EVALUATION

3.1 Application(s) must meet the minimum eligibility criteria in respect of functionality of 70% before they are considered for recommendation.

3.2 The functionality criteria together with the maximum points to be awarded are set out below:

Domain	Evaluation Method	Criteria	Weight
Methodology and Approach	The applicant must submit a detailed implementation methodology addressing the following elements: • Project Vision and objectives. • Project Scope, including exclusions and assumptions. • Detailed implementation methodology for the RPL process. • Project plan with timelines, milestones and activities. • Planned deliverables and expected outputs. • Quality assurance measures. • Risk Management Plan identifying risks and mitigation measures. • Reporting Plan indicating key reports and reporting timelines. • Stakeholder engagement and communication plan.	• **1 Point** – Submission addresses less than 40% of the required methodology elements and demonstrates poor understanding of the scope of work. • **2 Points** – Submission addresses 40%-59% of the required methodology elements and demonstrates limited understanding of the scope of work. • **3 Points** – Submission addresses 60%-79% of the required elements, including project vision, scope and deliverables, and demonstrates an adequate understanding of the scope of work. • **4 Points** – Submission addresses 80%-99% of the required elements, including implementation methodology, activities, risk management and reporting requirements, and demonstrates a good understanding of the scope of work. • **5 Points** – Submission comprehensively addresses all required elements, including implementation methodology, risk management, reporting, stakeholder engagement, quality assurance and previous experience, demonstrating excellent understanding of the scope of work.	40

Domain	Evaluation Method	Criteria	Weight
	• Demonstrated understanding of Occupational Qualifications, QCTO requirements and RPL implementation processes. • Previous experience in implementing similar occupational qualifications or RPL projects, including challenges encountered and corrective measures undertaken.		
Demonstrated Experience in Implementing NQF aligned programmes or RPL	Applicants must submit reference valid letters confirming successful implementation of NQF-aligned qualifications and/or RPL projects. Reference letters must: • Be on the client's official letterhead. • Be signed and dated by an authorised representative. • State the qualification implemented. • Include client contact details.	• **1 Point** – One or no valid reference letter submitted. • **2 Points** – Two valid reference letters relating to implementation of NQF-aligned programmes. • **3 Points** – Three valid reference letters relating to the implementation of NQF-aligned programmes, and at least one relates to the implementation of RPL programmes. • **4 Points** – Four valid reference letters relating to the implementation of NQF-aligned programmes, and at least one relates to an RPL programme and one to an occupational qualification**.** • **5 Points** – Five valid reference letters relating to the implementation of NQF-aligned programmes; and at least two	20

Domain	Evaluation Method	Criteria	Weight
		relate to RPL programmes and one to an occupational qualification.	
Expertise in the Related Field: Qualifications and Experience of ETD Practitioners	ETD practitioners proposed for the project must be subject matter experts and must submit: • Comprehensive CVs. • Certified copies of qualifications (NQF Level 7 or higher). • SAQA evaluation certificates for international qualifications. • PSETA Assessor registration letter • PSETA Moderator registration letter. • Evidence of public service sector experience. **Only ETD practitioners proposed for this project with proof of at least 5 years of working experience as a Senior Government Official in the Public Service Sector will be considered**. *ETD Practitioners proposed must be part of the implementation of this project. No substitution of*	• **1 Point** – No ETD practitioner submitted, or submitted practitioners do not meet minimum requirements. • **2 Points** – One PSETA registered assessor with at least 5 years of working experience as a Senior Government Official in the Public Service Sector, a minimum of 5 years' in conducting assessments, and a relevant qualification at NQF Level 7 or higher. • **3 Points** – Two PSETA registered assessors and one registered moderator, each with at least 5 years of working experience as a Senior Government Official in the Public Service Sector, a minimum of 5 years' in conducting assessments and/or moderation, and a relevant qualification at NQF Level 7 or higher. • **4 Points** – Three PSETA registered assessors and one registered moderator, each with at least 5 years of working experience as a Senior Government Official in the Public Service Sector, a minimum of 5 years' in conducting assessments and/or moderation, and all have relevant qualifications at NQF Level 8 or higher, and one is qualified as an RPL advisor.	40

Domain	Evaluation Method	Criteria	Weight
	practitioners will be allowed without prior approval from PSETA.	• **5 Points** – Four PSETA registered assessors and one registered moderator. All of whom have at least 5 years of working experience as a Senior Government Official in the Public Service Sector and experience in conducting assessments and/or moderation, and all have a relevant qualification at NQF Level 8 or higher, and one is qualified as an RPL advisor.	
Total			100

3. FUNDING FRAMEWORK

The allocation of funding for this RPL programme is R23 654.00 per beneficiary in line with the approved PSETA DG Funding Framework 2027/28. This allocation is inclusive of all expenditure (including training, venues, catering, incidental costs, disbursements, etc.)

4. IMPORTANT INFORMATION FOR APPLICANTS

4.1. Applications must be submitted to the dedicated email address dg@pseta.org.za (NB: No applications will be accepted if submitted through any other means).

4.2. Application Forms are obtainable from the PSETA website: www.pseta.org.za

4.3. Late applications will not be accepted.

4.4. PSETA reserves the right not to award a grant towards this programme.

For enquiries, please contact the following person:

Ms. Nthabiseng Mogale: Projects	nthabisengk@pseta.org.za

CLOSING DATE: 10 DECEMBER 2026 at 16H00

The allocation of a grant is dependent on the availability of funds and is at the discretion of the PSETA Accounting Authority. PSETA reserves the right to cancel /not award grants.

Bontle Lerumo

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