

SKILLS PROGRAMME: FINANCIAL MANAGEMENT SPECIFICATION 2026-27

CLOSING DATE: 10 SEPTEMBER 2026

SPECIFICATION FOR THE APPOINTMENT OF ACCREDITED SKILLS DEVELOPMENT PROVIDER(S) TO PROVIDE A SKILLS PROGRAMME ON FINANCIAL MANAGEMENT FOR 800 PUBLIC SERVICE EMPLOYEES FOR THE 2026-27 FINANCIAL YEAR

The Public Service Sector Education and Training Authority (PSETA) invites accredited Skills Development Provider(s) to apply for discretionary grant funding for the Skills Programme set out below.

1. SCOPE OF SERVICE

- 1.1. The appointed Skills Development Provider(s) will implement this project in any of the PSETA constituent members (National or Provincial Departments, Parliament, Legislatures and PSETA Public entities).
- 1.2. Candidates for the Skills programme must be employed in the public service sector:
- 1.3. The implementation of this programme must commence in the 2026-27 financial year, and all candidates must be registered within the timeframes stipulated by the SETA.
- 1.4. PSETA will indicate the provinces in which training is expected to take place at the contracting stage.
- 1.5. Upon completion of this skills programme, learners shall be issued with the statement of results reflecting the following Unit Standard.

TABLE 1: SKILLS PROGRAMME DETAILS

SAQA ID	SAQA Title	NQF Level	Credits
<u>119348</u>	Apply selected GRAP (Generally Recognised Accounting Practices) to periodic accounting reporting process	Level 5	12
<u>120360</u>	Demonstrate understanding of financial and accounting principles for public entities	Level 5	12

2. EVALUATION PROCESS AND CRITERIA

All applications shall be evaluated following a two-phase approach, i.e.:

- Phase 1: Mandatory Evaluation Criteria
- Phase 2: Functionality Evaluation Criteria.

2.1. PHASE 1 – MANDATORY EVALUATION CRITERIA

Criteria for Mandatory Evaluation	Yes	No
The applicant is a targeted stakeholder		
Valid accreditation with relevant scope (the accreditation letter must be attached to the proposal).		
Completed and signed PSETA application		
Application aligned to the PSETA-advertised field of study		
SDP registered on the National Treasury Central Supplier Database (CSD proof of registration must be submitted)		
Tax Compliance Status System Pin Code from the South African Revenue Services (SARS) to verify compliance (the document must be attached to the proposal).		

2.1.1. Applications that qualify in terms of the mandatory criteria shall be evaluated for functionality in terms of the functionality criteria set below.

3. PHASE 2 – FUNCTIONALITY EVALUATION

3.1.1. Application(s) must meet the minimum eligibility criteria in respect of functionality of 80% before they are considered for recommendation.

3.1.2. The functionality criteria together with the maximum points to be awarded are set out below:

Domain	Evaluation Method	Criteria	Weight
Methodology and Approach	The applicant must submit a detailed implementation plan covering: - Project vision and objectives. - Project scope and implementation approach. - Implementation methodology for the Skills Programme. - Project activities, timelines and milestones. - Learner recruitment, induction and support strategy. - Workplace learning and monitoring approach. - Planned deliverables and expected outputs. - Quality assurance measures.	1 Point = Submission addresses less than 40% of the required methodology elements and demonstrates poor understanding of the scope of work. 2 Points = Submission addresses 40%-59% of the required methodology elements and demonstrates limited understanding of the scope of work. 3 Points = Submission addresses 60%-79% of the required elements, including project vision, scope and deliverables, and demonstrates an adequate understanding of the scope of work. 4 Points = Submission addresses 80%-99% of the required elements, including implementation methodology, activities, risk management and reporting requirements, and demonstrates a good understanding of the scope of work.	40

Domain	Evaluation Method	Criteria	Weight
	- Risk management plan, including identified risks and mitigation measures. - Reporting plan indicating reporting frequency and deliverables. - Demonstrated understanding of implementing an NQF-aligned programme. - Previous experience in implementing similar NQF-aligned programmes, including challenges encountered and corrective actions	5 Points = Submission comprehensively addresses all required elements, demonstrating extensive understanding of implementation of NQF-aligned skills development programmes	
Demonstrated experience in implementing an NQF-Aligned Programme	Applicants must submit reference letters confirming successful implementation of NQF-aligned programmes. Reference letters must: - Be on official client letterhead. - Be signed and dated. - State the qualification implemented. - Include client contact details.	1 point = Zero or one reference letter for an NQF-aligned programme. 2 points = Two reference letters that relate to the implementation of an NQF-aligned programme. 3 points = Three reference letters that relate to the implementation of an NQF-aligned programme. 4 points = Four reference letters that relate to the implementation of an NQF-aligned programme. 5 points = Five or more reference letters that relate to the implementation of an NQF-aligned programme.	20

Domain	Evaluation Method	Criteria	Weight
ETD Team Capacity and Expertise.	The applicant must demonstrate availability of suitably qualified personnel who will be assigned to the project. The following must be submitted: - Comprehensive CVs. - Certified qualifications at NQF 6 or higher. - SAQA evaluation letter for foreign qualification. - PSETA Assessor registration letter - PSETA Moderator registration letter. - Evidence of public service sector experience. Only ETD practitioners proposed for this project with proof of at least 5 years of working experience in the Public Service Sector will be considered. <i>ETD Practitioners proposed must be part of the implementation of this project. No substitution of practitioners will be allowed without prior approval from PSETA.</i>	1 point = No or one ETD practitioner submitted, or practitioners do not meet minimum requirements. 2 points = Two facilitators registered as assessors, with at least 5 years' experience in the Public Service sector, and a relevant qualification at NQF Level 6. 3 points = Three facilitators registered as assessors and one registered moderator. All of whom have at least 5 years' experience in the Public Service Sector, and all possessing relevant qualifications at NQF Level 6 or higher 4 points = Four facilitators registered as assessors and two registered moderators. All of whom have at least 5 years' experience in the Public Service Sector, and all possessing relevant qualifications at NQF Level 7 or higher 5 points = Five facilitators registered as assessors and three registered moderators. All of whom have at least 5 years' experience in the Public Service Sector, and all possessing relevant qualifications at NQF Level 7 or higher	40
Total			100

4. FUNDING FRAMEWORK

The allocation of funding for this Skills Programme is R5280.00 per beneficiary in line with the approved PSETA DG Funding Framework. This allocation is inclusive of all expenditure (including training, venues, catering, incidental costs, disbursements, etc.)

5. IMPORTANT INFORMATION FOR APPLICANTS

- 5.1. Applications must be submitted to the dedicated email address dg@pseta.org.za (NB: No applications will be accepted if submitted through any other means).
- 5.2. Application Forms are obtainable from the PSETA website: www.pseta.org.za
- 5.3. Late applications will not be accepted.
- 5.4. PSETA reserves the right not to award a grant towards this programme.

For enquiries, please contact the following person:

Ms. Nthabiseng Mogale: Projects	nthabisengk@pseta.org.za
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CLOSING DATE: 10 SEPTEMBER 2026 at 16H00

The allocation of a grant is dependent on the availability of funds and is at the discretion of the PSETA Accounting Authority. PSETA reserves the right to cancel /not award grants.

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