RECOGNITION OF PRIOR LEARNING SPECIFICATION 2026-27

CLOSING DATE: 02 MARCH 2026

SPECIFICATION FOR THE APPOINTMENT OF QCTO - ACCREDITED SKILLS DEVELOPMENT PROVIDER(S) TO PROVIDE A RECOGNITION OF PRIOR LEARNING PROGRAMME ON OCCUPATIONAL CERTIFICATE - GENERAL MANAGER PUBLIC SERVICE LEVEL 6 FOR 100 PUBLIC SERVICE EMPLOYEES IN THE 2026-27 FINANCIAL YEAR

The Public Service Sector Education and Training Authority (PSETA) invites QCTO-accredited Skills Development Provider(s) to apply for discretionary grant funding in respect of the Recognition of Prior Learning programme as set out below.

1. SCOPE OF SERVICE

1.1. The appointed Skills Development Provider(s) will implement this project in any of the PSETA constituent members (National or Provincial Departments, Parliament, Legislatures and PSETA Public entities).

1.2. Candidates for the Recognition of Prior Learning programme must be employed in the public service sector:

1.3. The implementation of this programme must commence in the 2026-27 financial year.

1.4. PSETA will indicate the provinces in which training is expected to take place at contracting stage.

1.5. Upon completion, learners shall be awarded an Occupational Certificate: General Manager Public Service at NQF Level 6.

TABLE 1: LEARNERSHIP DETAILS

Qualification Code	Learnership Title	NQF Level	Credits
118791	Occupational Certificate: General Manager Public Service	6	150

2. EVALUATION PROCESS AND CRITERIA

All applications shall be evaluated following a two-phase approach, i.e.:

- Phase 1: Mandatory Evaluation Criteria

- Phase 2: Functionality Evaluation Criteria.

2.1. PHASE 1 – MANDATORY EVALUATION CRITERIA

Criteria for Mandatory Evaluation	Yes	No
The applicant is a targeted stakeholder		
Valid QCTO accreditation with relevant scope (the accreditation letter must be attached to the proposal).		
Completed and signed PSETA application		
Application aligned to the PSETA-advertised field of study		
SDP registered on the National Treasury Central Supplier Database (CSD proof of registration must be submitted)		
Tax Compliance Status System Pin Code from the South African Revenue Services (SARS) to verify compliance (the document must be attached to the proposal).		

2.1.1. Applications that qualify in terms of the mandatory criteria shall be evaluated for functionality in terms of the functionality criteria set below.

3. PHASE 2 – FUNCTIONALITY EVALUATION

3.1.1. Application(s) must meet the minimum eligibility criteria in respect of functionality of 70% before they are considered for recommendation.

3.1.2. The functionality criteria together with the maximum points to be awarded are set out below:

Domain	Evaluation Method	Criteria	Weight
Methodology and Approach	• Project Vision: what are you trying to accomplish, and why? • Project Scope: This is clearly defined and limited to the work that must be done to meet the goals at hand. • Planned Deliverables: Project deliverables are defined by a given project's tangible result or outcome. • Risk Management Plan: Risks identified and mitigation plan • Reporting Plan: Key reports and proposed timelines • Demonstrate understanding of the implementation of occupational qualifications	• **1 point** = Approach and methodology not covering all areas of the Guidelines. General understanding of the scope of work is poor • **2 points** = Approach and methodology covering a few areas of guidelines, showing a lack of understanding of the scope of work • **3 points** = Vision, extensive project scope, planned deliverables and methodology covering most areas of guidelines, but does not fully demonstrate an extensive understanding of the scope of work • **4 points** = Vision, extensive project scope, planned deliverables, activities and risk management plan, and methodology covering all areas of guidelines, but not in depth • **5 points** = Vision, extensive project scope, planned deliverables, activities, risk management plan, a reporting plan and previous experience detailing any challenges encountered, covering all areas of guidelines in-depth	50

Domain	Evaluation Method	Criteria	Weight
	• Previous experience of successful implementation of the same or similar NQF-aligned qualification(s), detailing any challenges encountered.		
Demonstrated experience in implementing RPL or similar programmes	Reference letter(s) outlining the implementation of an NQF-aligned qualification. **NB: Only letters that support the projects mentioned in the proposal and are submitted on official company letterhead, signed and dated, will be considered for scoring.**	• **1 point** = Zero or one reference letter for an NQF-aligned qualification. • **2 points** = Two reference letters that relate to the implementation of an NQF-aligned qualification. • **3 points** = Three reference letters that relate to the implementation of an NQF-aligned qualification. • **4 points** = Four reference letters with at least one of the letters relating to the implementation of an occupational qualification. • **5 points** = Five or more reference letters with at least one of the letters relating to the implementation of an NQF-aligned qualification, at least two letters relating to the implementation of an RPL project and one letter relating to the implementation of an occupational qualification.	20

Domain	Evaluation Method	Criteria	Weight
Expertise in the related field. Qualifications and experience of the Education, Training and Development (ETD) practitioners	The Education, Training and Development practitioner(s) must be subject matter experts. The following should be submitted: • Comprehensive CVs • Certified copies of Public Sector-related qualifications at NQF level 7 or higher. SAQA evaluation certificate if a degree was obtained from an international institution. • Valid PSETA Registration as an Assessor and/or Moderator • Proof of at least 5 years of working experience in the Public Service Sector **NB: The applicant must ensure that the number of ETD practitioners submitted is aligned with a 1:25 practitioner to learner ratio. Failure to comply with the stipulated ratio will result in applicants being awarded only 1 point for this domain.**	• **1 point** = No ETD practitioner submitted, and less than 5 years of experience • **2 points** = ETD practitioner(s) with at least 5 years' experience, PSETA registration and Public Sector-related qualification at NQF Level 6. • **3 points** = ETD practitioner(s) with at least 6 years' experience, PSETA registration, and Public Sector-related qualification at NQF Level 7. • **4 points** = ETD practitioner(s) with at least 7 years' experience, PSETA registration and a Public Sector-related qualification at NQF Level 7. • **5 points** = ETD practitioner(s) with at least 8 years' experience or more, PSETA registration, and a Public Sector-related qualification at NQF Level 7 or above.	30
Total			100

4. FUNDING FRAMEWORK

The allocation of funding for this RPL programme is R23 654.00 per beneficiary in line with the approved PSETA DG Funding Framework 2026/27. This allocation is inclusive of all expenditure (including training, venues, catering, incidental costs, disbursements, etc.)

5. IMPORTANT INFORMATION FOR APPLICANTS

5.1. Applications must be submitted to the dedicated email address dg@pseta.org.za (NB: No applications will be accepted if submitted through any other means).

5.2. Application Forms are obtainable from the PSETA website: www.pseta.org.za

5.3. Late applications will not be accepted.

5.4. PSETA reserves the right not to award a grant towards this programme.

For enquiries, please contact the following person:

Ms. Nthabiseng Mogale: Projects	nthabisengk@pseta.org.za

CLOSING DATE: 02 MARCH 2026 at 16H00

The allocation of a grant is dependent on the availability of funds and is at the discretion of the PSETA Accounting Authority. PSETA reserves the right to cancel /not award grants.