

## **SPECIFICATIONS FOR GOVERNMENT DEPARTMENTS/ ENTITIES WITH A MEMORANDUM OF UNDERSTANDING (MOU) WITH PSETA TO APPLY FOR 2022-23 DISCRETIONARY GRANT FUNDING IN RESPECT OF THE INTERNSHIP PROGRAMME FOR 50 BENEFICIARIES**

The Public Service Sector Education and Training Authority (PSETA) invites Government Departments/ Entities who have entered into a partnership with PSETA through a MoU to apply for discretionary grant funding in respect of the Internship Programme for the 2022/23 Financial Year. The Internship Programmes must be for unemployed graduates in the following fields of study:

- Financial and Supply Chain Management
- Marketing Management
- Communications
- Human Resource Management
- Public Administration
- Law
- Risk Management
- Internal Audit
- Public Management

### **1. EVALUATION PROCESS AND CRITERIA**

All applications shall be evaluated following a two- phase approach, i.e.:

- Phase 1: Mandatory Evaluation Criteria
- Phase 2: Functionality Evaluation Criteria.

#### **1.1 PHASE 1 – MANDATORY EVALUATION CRITERIA**

<b>Criteria for Mandatory Evaluation</b>	<b>Yes</b>	<b>No</b>
A completed and signed PSETA application form		
Application aligned to PSETA advertised field of study		

A signed MoU with PSETA		
Compliance with Workplace Skills Plan (WSP) submission requirements <b>NB: (PSETA shall verify the compliance and non-compliant applicants shall be disqualified)</b>		

- 1.1.1 Applications that do not meet any one of the above mandatory criteria shall be immediately disqualified and shall not be evaluated further.
- 1.1.2 Applications that qualify in terms of the mandatory criteria shall be evaluated for functionality in terms of the functionality criteria set below.

## 1.2 PHASE 2 – FUNCTIONALITY EVALUATION

- 1.2.1 Application must meet the minimum eligibility criteria in respect of functionality of 60% before they are considered for recommendation.
- 1.2.2 The functionality criteria together with the maximum points to be awarded are set out below:

FUNCTIONALITY EVALUATION					
Criteria	Assessment guide				
The extent to which the implementation plan provides for the rollout of the project (key activities and timeline)	1	2	3	4	5
Detailed structure of internship programme including information on identified coaches and mentors (Learner Support Plan)	1	2	3	4	5
The extent to which the plan provides for monitoring of the project	1	2	3	4	5
<b>Total Obtainable score:</b>					
<b>Applicant must obtain at least 60% in order to be recommended for approval</b>	<b>15</b>				

## 2 FUNDING FRAMEWORK

- 2.1 The allocation of grant funding for this internship programme is **R148 200.00** per learner, for a period of twenty-four (24) months only, all inclusive.
- 2.2 The Discretionary Grant Policy, Criteria & Guideline as well as the Funding Framework can be obtained from the PSETA website: [www.pseta.org.za](http://www.pseta.org.za)

### 3 IMPORTANT INFORMATION FOR APPLICANTS

- 3.1 Applications must be submitted on the dedicated email address [dg@pseta.org.za](mailto:dg@pseta.org.za) (NB: No applications will be accepted if submitted through any other means).
- 3.2 Application Forms are obtainable from the PSETA website: [www.pseta.org.za](http://www.pseta.org.za)
- 3.3 Late applications will not be accepted.
- 3.4 PSETA reserves the right not to award grant towards this programme.

**For enquiries please contact the following persons:**

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**CLOSING DATE: 15 December 2021 at 16h00**

**The allocation of a grant is dependent on the availability of funds and is at the discretion of the PSETA Accounting Authority. PSETA reserves the right to cancel /not award grants**