

CODE OF CONDUCT FOR ASSESSORS

I, the undersigned, am applying to become a registered PSETA assessor. I agree that, if my application is successful, I hereby commit myself to abide by the PSETA Code of Conduct in relation to all my work conducted as a PSETA assessor. The Code of Conduct to which I agree is as follows:

1. I shall conduct my work as a PSETA assessor with integrity, seeking at all times to create a positive environment for assessment and to take note of and respect the historical diversity of candidates' cultural, linguistic and educational backgrounds;
2. Any conflict of interest, such as a financial or family relationship or close friendship existing between any candidate, and myself shall be declared in advance, and, if requested, I shall recuse myself from the processing such instances;
3. All information received during my work as an assessor about individuals or organisations will be treated with the strictest confidentiality unless it is relevant to the fairness, reliability and validity of the assessment process;
4. All relevant information about any irregularities in the assessment process of which I become aware will be included in my reports to the moderator; these will include:
 - unplanned environmental, personal or other problems which may have interfered with the performance of the candidate
 - suspected or proven irregularities committed by the candidate
 - suspected or proven irregularities committed by any other parties to the assessment
 - any suspected or proven bribery, threats or sexual or other harassment of or by candidates
 - any grounds for doubting the authenticity of the evidence presented during the assessment process;
5. If I have reason to believe the moderator is not addressing irregularities brought by myself to his or her notice, I shall draw these irregularities to the attention of the PSETA ETQA Manager
6. Any constructive comments about the standards or qualifications which I am assessing will be included in my reports to the moderator, to be collated and forwarded to the PSETA. These will be forwarded to SAQA for review process.

Vision: Cutting Edge Skills for Quality Public Services

Mission: Leading in the development of skilled and competent human capital in the Public Service Sector through:

* effective coordination of skills development interventions based on occupationally directed qualifications;

* focusing on learning programmes; and

* promoting learner placement and absorption within the public sector.

7. I shall conduct my work in line with the vision and mission of the PSETA, particularly in relation to improving the quality of education, training and assessment for learners in the sector, giving guidance and support to all learners to achieve their full potential.

INITIALS SURNAME	SIGNATURE	DATE
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