

## **RE-ADVERTISEMENT - CHIEF EXECUTIVE OFFICER**

**Salary Level: R1, 978, 533 (All Inclusive Remuneration Package Per Annum)**

**Please Note: This is a fixed term position until 31 March 2025  
(Directly linked to the term of the AA)**

The Public Service Sector Education and Training Authority is in the process of reposition itself and aligning the new strategy with existing legislative and governance mandate. It therefore requires the services of a suitably qualified Chief Executive Officer. The successful applicant will be based in PSETA offices in Hatfield, Pretoria and will report operationally to Accounting Authority (AA).

### **JOB PURPOSE:**

To provide effective professional leadership. The CEO is accountable for developing and implementing the PSETA Strategy aligned to legal and mandatory requirements; direct the development of long term objectives, policies, budgets and operating plans for the SETA to preserve stakeholder value and ensure good corporate governance.

### **DUTIES AND RESPONSIBILITIES:**

1. Provide strategic leadership and guidance to the PSETA in relation to development and implementation of the organizational strategy:
2. Ensure that the entity complies with legislative and regulatory frameworks.
3. Ensure effective stakeholder management and engagement
4. Manage Corporate Governance and Control Systems
5. Manage the Organization's divisions

## JOB REQUIREMENTS

**EDUCATION AND EXPERIENCE:** A Postgraduate Degree in (Business Administration, Public Administration, Governance and Management and other relevant related fields) (NQF 8) or equivalent qualification, A Masters' Degree (NQF 9) in Business Administration or Public Administration would be an added advantage, Minimum 8 - 10 years Senior Management experience both in public sector or SETA environment, Above average understanding of the South African Public service sector and corporate governance, Extensive knowledge of the Public Finance Management Act (PFMA), Skills Development Act (SDA), Skills Development Levy Act (SDLA), and other relevant legislation, Strong strategic and leadership capability in corporate governance.

**KNOWLEDGE, SKILLS AND ATTRIBUTES:** Strategic capability, leadership and management, Programme and project management, Business acumen and business ethics, Risk and governance management principles, Strategic budgetary implementation programmes, Strategic control systems, Strategic stakeholder management principles, Diversity management, Goal oriented, Proactive and resilient, Advanced negotiation skills and Diplomacy.

If you match the above profile, submit your application, a detailed CV and motivation for your appointment to the Human Resource Department via e-mail to [recruitceo@pseta.org.za](mailto:recruitceo@pseta.org.za).

**Enquiries:** Mr Phuti Mphaga

Tel: 012 423 5726

**Closing Date: 10 July 2020**

Please note that those who have already applied, need not to re-apply. This is a re-advertisement due to the changes in qualification requirements.

PSETA is a listed public entity and all appointments are in line with employment equity legislation and practices. If you have not heard from us within two months after closing date, kindly accept that your application was unsuccessful. **PSETA reserves the right not to make an appointment.**

**Designated groups are encouraged to apply** (Youth, women and People with disabilities)

**Recommended candidates will be subjected to competency assessment, security vetting and financial disclosure.**

Detailed duties and responsibilities of the position can be found on the PSETA website: [www.pseta.org.za/vacancies](http://www.pseta.org.za/vacancies)